

# *Glen Taylor Elementary*

## **Minutes**

### **Glen Taylor**

### **School Organizational Team Meeting**

**April Meeting for 2024**

**4/29/2024**

#### **School Organizational Team Members:**

Chelsea Starr, Member/ Teacher **Present**

Erica Shearer, Member/Teacher **Present**

Sylvia Ocampo, Member/ Staff **Present**

Casey Calahan - Member/Parent **Present**

Kim Burnett- Member/Parent **Present**

Sarene Utley -Member/Parent **Present**

Leland Brandon, Community Member (Heart Association) **Present**

Rachel Dupris, Asst. Principal

Tara Doetch, Principal **Present**

In Person Meeting

Google Meet Code for Meeting

This meeting agenda is posted publicly on the school website at [Glentayloremelementary.com](http://Glentayloremelementary.com).

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. A person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

#### **Norms**

- start on time
- 3x missed meeting- back to election
- 1 chance to speak before 2nd round
- No Interruptions
- Be Respectful
- Majority vote 5 out of 8

# Glen Taylor Elementary

## 1.0 Welcome & Roll Call

### 1.1 Celebrations

Academic:

Garden Grant and Hydroponics lessons to support the Project Based Learning extensions for classes.

## 2.0 Public Comment

## 3.0 Review/Approval of Minutes

### March. SOT Minutes Approval

## 4.0 New Items

### 4.0 Rev. GT Plan of Operation

- Road Map
  - Review our Journey ACT 3 -- Waiting for data
  - **Check in school wide goals**
  - School Wide climate - Student connectedness is focus of May
    - Small town hall in May for selected intermediate grade students
      - **In support with CCSD Equity Diversity Division**
      - Increase kindness
      - Follow Respect in 3 R's
- 2024-2025 Budget- TBA
  - Facilities to that were encumbered for 23-24 and the following completed:
    - Tuff Shed
      - Facility upgrades slated for completion
        - Marquee in process slated for completion by Aug. 2024
        - Window art in process to be complete Aug 2024
        - Office Furniture - Not all delivered
  - Per Budget - Professional Development
    - Model School - for 3 staff - June
    - **HMH Model Schools Conference**
- Planning & Staffing 2024-2025
  - Staffing Additions & those leaving
    - Additions- Sara Miller 4th Gr, Bre Iozia- 5th Gr, Cheryl Heldt 5th Gr  
Stephanie Brynjulson Kinder.
    - Positions looking for : 4th Grade, SOSA , CTT

### 4.1 Family Engagement- PTO partnership

- Teacher appreciation Week 5%
  - Great events for teachers from school and PTO partnership
- Maker Space **Continue to work on throughout Summer to launch for 24-25 school year**

## Glen Taylor Elementary

### 4.2 Upcoming End of Year Events

- 5/10 Teacher Appreciation
- Kinder Presentation in AM 5/16
- 5/9 Disneyland 5th Gr Trip
- College and Career Days 5/14, 5/15
- 5th Grade Promotion 5/16 in evening
- 5/17 Dojo Day & Attendance carnival
- May 20th Field Day- Last Day of School

### 4.3 Student Standard Attire

- Email addresses up-to-date in IC for SSA ballots
- Ballots went out 4/26
- **Checking on the conclusion date of Ballots- some parents did not receive the survey**
- **Some survey email went to Spam, [0055-accountability@nv.ccsd.net](mailto:0055-accountability@nv.ccsd.net) is the email survey was sent from**
- Free Dress Days 4/19 & 5/20

### 4.4 Every Day Matters Campaign Attendance team created & workshops to develop further ideas

Incentives to for the remainder of 23-24

- April- Pop with popsicles for perfect attendance for the month
- May- students with 5 or less absences for the year go to a GT carnival

Admin & Counselor coming to conference

[New Link for absence report guidelines](#)

- Info for 23-24: 59 students new enrollments & 52 withdrawals

### 4.5 April & May Testing Month \_ Great Start

- SBAC for 3rd - 5th Grade April - May
- MAP assessments for K-5th Gr. in May
- Testing Anxiety Resources
  - Contact teacher, school or counselor for further support
  - [For Students](#)
  - [For Teachers and Adults](#)

## 5.0 General Discussion

Questions, Concerns, Possible Agenda Items for meeting

**6.0 Public Comment Period (2 minutes maximum allotted): Should a member of the public wish to speak on matters within the jurisdiction of the SOT not listed as action items on the agenda, they may speak during the Public Comment Period. Speakers will be given 2 minutes to address the committee. The public should be aware that the committee is unable to deliberate or take action on the items raised during the Public Comment Period.**

# Glen Taylor Elementary

## 7.0 Next SOT MEETING MAY TBA **Morning Preferable**

Submit Agenda and Minutes to <https://forms.gle/hRVMT51HXvwYrF1S9> to submit it to:  
[reorg.ccsd.net](mailto:reorg.ccsd.net) and [glentayloelementary.com](http://glentayloelementary.com)

### Calendar of Topics

#### **What is the role of the School Organizational Team?**

- Provide input on the school performance plan and budget.
- Provide continued advice to the principal in carrying out the school plan.
- Assist with the selection of the next principal when there is a vacancy.

SOT Norms:

- Everyone has the right to participate in discussion if they wish, before anyone may speak a second time.
- Everyone has the right to know what is going on at all times. Only urgent matters may interrupt a speaker.
- Only one thing (motion) can be discussed at a time.

