

Glen Taylor Elementary

**Minutes
Glen Taylor
School Organizational Team Meeting
August Meeting for 2023
10/17/23
3:45 PM**

School Organizational Team Members:

Chelsea Starr, Member/ Teacher-
Erica Shearer, Member/Teacher- Present
Sylvia Ocampo, Member/ Staff - Present
Casey Calahan - Member/Parent- Present
Kim Burnett- Member/Parent- Present
Sarene Utley -Member/Parent- Present
Leland Brandon, Community Member (Heart Association)- Present
Rachel Dupris, Asst. Principal-
Tara Doetch, Principal- Present

Eric Present

In Person Meeting

Google Meet Code for Meeting

This meeting agenda is posted publicly on the school website at Glentayloremelementary.com.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. A person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

Norms

- 3:30- pm start time
- 3x missed meeting- back to election
- 1 chance to speak before 2nd round
- No Interruptions
- Be Respectful
- Majority vote 5 out of 8

1.0 Welcome & Roll Call

1.1 Celebrations: Share school and community celebrations.

The Great DOJO Day that supported the School Wide Expectations & Sound System in MPR worked amazingly. Garden activities with guests on campus provided engaging activities!

Great feedback from parents feeling supported during Parent Conferences.

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5th grade will become departmentalized- teachers will be subject matter experts

2.0 Public Comment

3.0 Review/Approval of Minutes

[September Budget Minutes to be approved](#)

4.0 New Items

4.0 Norms with new members

4.1 [Act 2 Status Check Review & SPP for Glen Taylor](#) - Reviewed with initiatives and staff PD being the focus with Instructional strategies

[Budget 23-24](#) & [Budget Expenses for plan](#)

[School wide Data NSPF 22-23](#) Staffing was a focus

Upcoming facility upgrades- marquee, windows decor

Staffing & Departmentalization of 5th grade

4.2 Family Engagement- PTO partnership with Harvest Festival

- Upcoming Halloween School Events 10/31 and costumes can be worn
- Other ideas for Parent Engagement as conferences were a great support
- Math parent afternoon engagement- earlier in the year, not spring, possibly before the holidays

4.3 Every Day Matters Campaign-- Attendance Support [Tiered attendance support was provided](#)

Attendance team created & workshops to develop further ideas

Admin & Counselor coming to conference

[New Link for absence report guidelines](#)

5.0 General Discussion

Questions, Concerns, Possible Agenda Items for October meeting

4.0 Public Comments 5.0

- **Public Comment Period (2 minutes maximum allotted):** Should a member of the public wish to speak on matters within the jurisdiction of the SOT not listed as action items on the agenda, they may speak during the Public Comment Period. Speakers will be given 2 minutes to address the committee. The public should be aware that the committee is unable to deliberate or take action on the items raised during the Public Comment Period.
- **Who does our website? Christy Simon. Vendor presentation last Friday. Make the lunch menu easier to access. Web store is hard to access currently. Can the month by month or weekly calendar be linked to items?**

5.0 Next SOT MEETING Nov 14th

Submit Agenda and Minutes to <https://forms.gle/hRVMT51HXvwYrF1S9> to submit it to: reorg.ccsd.net and glentaylorelementary.com

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Tentative Next Meeting: **November**

[Calendar of Topics](#)

What is the role of the School Organizational Team?

- Provide input on the school performance plan and budget.
- Provide continued advice to the principal in carrying out the school plan.
- Assist with the selection of the next principal when there is a vacancy.

SOT Norms:

- Everyone has the right to participate in discussion if they wish, before anyone may speak a second time.
- Everyone has the right to know what is going on at all times. Only urgent matters may interrupt a speaker.
- Only one thing (motion) can be discussed at a time.