

Glen Taylor Elementary

**Minutes
Glen Taylor
School Organizational Team Meeting
March Meeting for 2024
4/1/2024**

School Organizational Team Members:

Chelsea Starr, Member/ Teacher **Present**
Erica Shearer, Member/Teacher **Present**
Sylvia Ocampo, Member/ Staff **Present**
Casey Calahan - Member/Parent **Present**
Kim Burnett- Member/Parent
Sarene Utley -Member/Parent **Present**
Leland Brandon, Community Member (Heart Association)
Eric Mendelsohn, Community Member **Present**
Rachel Dupris, Asst. Principal **Present**
Tara Doetch, Principal **Present**

In Person Meeting

Google Meet Code for Meeting

This meeting agenda is posted publicly on the school website at Glentayloelementary.com.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. A person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

Norms

- start on time
- 3x missed meeting- back to election
- 1 chance to speak before 2nd round
- No Interruptions
- Be Respectful
- Majority vote 5 out of 8

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1.0 Welcome & Roll Call

1.1 Celebrations

Amazing STEAM night -- Student inventions & critical thinking

Reading week - great activities that supported literacy with amazing support with parent readers and people from the community.

Garden Grant and Hydroponics lessons to support the Project Based Learning extensions for classes.

PTO- Great Game Night !!

2.0 Public Comment

3.0 Review/Approval of Minutes

Feb. [SOT Minutes](#) Approval

4.0 New Items

4.0 Rev. GT Plan of Operation

- [Road Map](#)
- 2024-2025 Budget- TBA -**Some teacher/staff movement for 24-25**
- [Planning & Staffing 2024-2025](#)
 - Staffing Additions & those leaving
 - Additions- Sara Miller 4th Gr, Bre Iozia- 5th Gr
 - Positions looking for **-kinder, 4th, 5th**

4.1 Family Engagement- PTO partnership

- Spring Parent Engagement night March 28th
- STEAM
- Maker Space

-Lego company did a PD with staff on 4/1

4.2 Upcoming End of Year Events

- 4/25 Take your child to work day
- 5/6-5/10 Teacher Appreciation
- Kinder Presentation in AM 5/16
- 5/9 Disneyland 5th Gr Trip
- 5th Grade Promotion 5/16 in evening
- 5/17 Dojo Day
- May 20th Field Day- Last Day of School

4.3 Student Standard Attire

- Email addresses up-to-date in IC for SSA ballots
- Free Dress Days 4/19 & 5/20

4.4 Every Day Matters Campaign Attendance team created & workshops to develop further ideas Incentives to for the remainder of 23-24

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- March - Classes with best attendance Digging into Donuts
- April- Pop with popsicles for perfect attendance for the month
- May- students with 5 or less absences for the year go to a GT carnival

Admin & Counselor coming to conference

-Take your child to work day, 4/25, will be an excused absence and not count against them for attendance

[New Link for absence report guidelines](#)

- Info for 23-24: 59 students new enrollments & 52 withdrawals

4.5 April & May Testing Month _

- SBAC for 3rd - 5th Grade April - May
- MAP assessments for K-5th Gr. in May
- Testing Anxiety Resources
 - Contact teacher, school or counselor for further support
 - [For Students](#)
 - [For Teachers and Adults](#)

5.0 General Discussion

Questions, Concerns, Possible Agenda Items for meeting

6.0 Public Comment Period (2 minutes maximum allotted): Should a member of the public wish to speak on matters within the jurisdiction of the SOT not listed as action items on the agenda, they may speak during the Public Comment Period. Speakers will be given 2 minutes to address the committee. The public should be aware that the committee is unable to deliberate or take action on the items raised during the Public Comment Period.

7.0 Next SOT MEETING March TBA

Submit Agenda and Minutes to <https://forms.gle/hRVMT51HXvwYrF1S9> to submit it to: reorg.ccsd.net and glentaylor@elementary.com

[Calendar of Topics](#)

What is the role of the School Organizational Team?

- Provide input on the school performance plan and budget.

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- Provide continued advice to the principal in carrying out the school plan.
- Assist with the selection of the next principal when there is a vacancy.

SOT Norms:

- Everyone has the right to participate in discussion if they wish, before anyone may speak a second time.
- Everyone has the right to know what is going on at all times. Only urgent matters may interrupt a speaker.
- Only one thing (motion) can be discussed at a time.

